



United States Department of the Interior
NATIONAL PARK SERVICE

Lake Clark National Park and Preserve
1 Park Place
Port Alsworth, AK 99653

RECRUITMENT BULLETIN: LACL-19-003
ISSUE DATE: 03-07-2019
CLOSING DATE: 03-20-2019

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM--PUBLIC LAW 96-487

Lake Clark National Park and Preserve is accepting applications for full-time temporary maintenance positions. More than one position may be filled from this bulletin.

POSITION

Maintenance Worker, WG-4749-07
\$29.75 to \$34.71 per hour

DUTY LOCATION

Port Alsworth, AK

BENEFITS: Paid holidays, annual and sick leave. Temporary, seasonal, and intermittent employees on appointments expected to last at least 90 days, and expected to work a schedule of 130 hours or more a calendar month, will be eligible to enroll in a Federal Employee Health Benefit (FEHB) health plan upon notification from their employing office. Eligible employees will be responsible for the employee share of the premium while on the official agency roles, which will be deducted from bi-weekly earnings. In the event of an accident while traveling in a government aircraft, the payable benefits of a private life insurance policy may be affected. Relocation expenses are not authorized. Any travel, transportation and relocation expenses will be the responsibility of the selected employee.

APPOINTMENT INFORMATION: Temporary, full-time, approximately mid-May to mid-November. The appointment may be extended for an additional period (not to exceed 1039 hours total employment). Persons selected may be eligible for rehire in future years. Schedule may involve weekend work or performance of duties before or after "normal" working hours. Travel in small planes, boats, and ATV and camping in the backcountry will be required. Government housing is not available. More than one position may be filled from this posting. Must be at least 18 years of age. A valid driver's license is required.

DUTIES: Maintenance Workers at this level perform carpentry work, plumbing, and painting duties involved with maintenance, repair, restoration, rehabilitation and stabilization of historical and non-historic structures. They complete carpentry, plumbing, and painting projects according to accepted trade standards, following verbal and written instructions, work orders, blueprints, building plans, sketches and building codes. Maintenance Workers use and maintain hand and power tools and other equipment associated with these trades. They transport tools, materials and employees to job sites and operate trucks, passenger vehicles and light equipment. Operation of motorized boats will be required for position. Travel up to eleven days per month will be required.

ELIGIBILITY TO APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Lake Clark National Park and Preserve, by reason of having either lived or worked in or near the park. This level of knowledge would be acquired by **having lived or worked in or near the park for at least 12 months, to include all four seasons.** Short term residency is not qualifying as this would not provide the level of knowledge or expertise that is gained through experiencing the range of climatic conditions associated impacts on the resources.

Areas considered “near” Lake Clark National Park and Preserve are: Iliamna, Newhalen, Nondalton, Pedro Bay, McGrath, Tyonek, Dillingham, King Salmon, Chignik Lake, Chignik Bay, Naknek, Port Heiden, Togiak, Levelock, Koliganek, Igiugig, Ekwok, Egegik, Clark Points, Aleknagik, Perryville, Pilot Point, Manokotak, and New Stuyahok.

QUALIFICATION REQUIREMENTS: Qualifications will be determined by evaluating experience and education as described in the resume, particularly in the Knowledge, Skills, and Abilities listed below. All qualification requirements must be met by the closing date of this job posting.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs):

The answers to the following questions will help us to evaluate your qualifications to perform the duties of this position. Please note that only qualified applicants will be referred. It is important to provide detailed information about your experience, particularly in the following KSAs. Describe experience (paid or unpaid), education, training, awards and self-development that show your level of experience related to each KSA.

To be considered for a maintenance worker position you must have at least two of the following trades: carpentry, plumbing, painting, roofing, electrical or cement finishing. These trades must be clearly identified and documented in your application package.

Use a separate sheet of paper with corresponding numbers for answers.

1. Ability to do the work of a Maintenance Worker, WG-4749-07, without more than normal supervision. (Screen out factor for position)
2. Knowledge of technical practices, tools, and equipment related to at least two of the following trades: carpentry, plumbing, painting, roofing, electrical, and cement finishing.
3. Ability to operate miscellaneous small equipment such as forklift, tractor, bobcat, and light trucks.
4. Ability to perform custodial/laborer duties.
5. Ability to interpret instructions, and specifications, including blueprints.

CONDITIONS OF EMPLOYMENT:

- A background investigation must be completed and approved prior to employment.
- Operation of motorized boats will be required for position. Selectee will receive appropriate training in motor boat operations.
- This is a drug testing designated position. You must receive negative results on a drug test prior to employment and will be subject to random testing. Drug testing will be initiated by the National Park Service after tentative hire selection has been made.

- You will be required to operate a government (or private) motor vehicle as part of your official duties; a current valid driver's license is required.
- You must satisfactorily complete a pre-employment drug test. You will be subject to random drug testing after employment.
- You will be required to wear a uniform and comply with the NPS uniform standards. A uniform allowance will be provided to help with some of the uniform costs.
- Federal employees are required to utilize Direct Deposit (Electronic Funds Transfer/EFT), for their Federal Salary checks.
- Must be able to safely carry up to 50 pounds.

PHYSICAL EFFORT is heavy to moderate, and requires occasional lifting or handling of objects or materials up to 50 pounds, unassisted, following proper lifting procedures to avoid injury. Frequently required to stand while working, climb ladders or scaffolding, and bend, stoop, climb, and work in awkward positions.

WORKING CONDITIONS: Exposure to a variety of seasonal weather conditions while working outdoors (temperatures -40 to 90+ degrees). Subject to danger of falling from ladders or scaffolding. Exposure to dust, dirt, wind, and rain. May work with dangerous chemicals and around moving equipment; paints, solvents, etc. May be exposed to electrical shocks and biting insects. Work may require the use of personal protective equipment (PPE). PPE is equipment used to protect the health of the employee, such as rubber gloves, mask, protective glasses, long sleeve shirt and long pants.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! If your application package is incomplete, you will not be considered for this position.

Your application package must be postmarked or received in this office by the closing date of the announcement. If your application package is postmarked on the closing date it must be received in this office no later than 7 calendar days after the closing date. Hand delivered applications must be received by close of business on the closing date.

A complete application package must include:

1. Resume that provides detailed information about your work experience. Also include the dates worked (for example, June 1, 2009 through August 15, 2010), the position title; and employer name for each period of employment.
2. Answers to the KSAs listed above, on a separate piece of paper.
3. Completed Eligibility Questionnaire (attached to the announcement or can be obtained from Park office)
4. Veterans Preference documents, if claiming Veterans Preference (see below for documents)

Mail or deliver the following required forms to **Ms. Adrianna Cahill, Lake Clark National Park and Preserve, 240 W 5th Avenue, Suite 236, Anchorage AK 99501**. Please note that the application submission address is different from the duty station. Assistance and forms may be obtained from the park office at the address below or by calling 907-644-3634.

If your application package is incomplete or illegible, you will not be considered for this position.

Do not submit original documents that you may need in the future.

Do not submit extra materials such as letters of recommendation, photographs, or award certificates. If your resume includes a photograph or other inappropriate material or content, you will not be considered for this vacancy.

We do not accept faxed or electronic resumes or applications, or applications mailed in postage paid government envelopes or through an internal government mail system.

If you make a false statement in any part of your application you may not be hired or you may be fired after you begin work; or you may be subject to fines, imprisonment or other disciplinary action.

VETERAN'S PREFERENCE (for qualifying veterans): To receive Veteran's Preference, your application package must include a copy of the DD-214, Military Discharge, that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active duty if separation was prior to July 1, 1979. If claiming 10-point veteran's preference, you must also provide a completed SF15 (www.opm.gov/forms) and verification documents listed on the SF15. If you are separated and do not have a DD214 yet you may use an official statement of service from your command that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g., documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive veteran's preference if you do not provide this documentation.

If you do not know whether you have preference, this link can assist you:

www.dol.gov/elaws/vets/vetpref/mSERVICE.htm

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Equal Employment Opportunity: Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.

Privacy Act Information: The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

**ALASKA LOCAL HIRE
APPLICANT ELIGIBILITY QUESTIONNAIRE**
Maintenance Worker WG-4749-07
LACL-19-003

This questionnaire provides information that is used to determine whether you meet the eligibility requirements for Local Hire. The completed eligibility questionnaire must be submitted with your application package for your application to be considered. The questions may be answered on a separate piece of paper but must clear and specifically answer the questions.

Please print your name and answer the following:

Your Name: _____ Email: _____

Eligibility Questions

1. Have you lived or worked in or near Lake Clark National Park and Preserve for at least 12 consecutive months (circle one)?
- a. Yes
 - b. No

2. List the dates (month & year) that you live(d) or work(ed) in or near Lake Clark National Park and Preserve, and your physical address(es) during that time (for example Oct 2001 through September 2005, 411 Brown Bear Drive, King Salmon).

3. Describe your knowledge of the cultural and/or natural resources in or near Lake Clark National Park and Preserve and how you obtained it:

Applicant Certification:

I certify that the statements made on this application are true, correct and complete to the best of my knowledge. I understand that I may be asked to provide documentation to confirm my eligibility and that I will not be considered if it is found to be inaccurate.

Applicant signature

Date