



United States Department of the Interior
NATIONAL PARK SERVICE

Lake Clark National Park & Preserve
1 Park Place
Port Alsworth, AK 99653

RECRUITMENT BULLETIN: **LACL-19-001**
ISSUE DATE: 03-07-2019
CLOSING DATE: 03-20-2019

JOBS AVAILABLE THROUGH THE ALASKA LOCAL HIRE PROGRAM--PUBLIC LAW 96-487

Lake Clark National Park and Preserve is accepting applications for one full-time permanent career-seasonal (subject to non-pay) Maintenance Worker Leader position.

POSITION

Maintenance Worker Leader, WL-4749-07
\$32.74 to \$38.18 per hour

DUTY LOCATION

Port Alsworth, AK

BENEFITS: Insurance, retirement, Thrift Savings Plan (similar to a 401K) with matching government contributions, paid holidays, annual and sick leave, and performance-based longevity pay increases.

APPOINTMENT INFORMATION: **Permanent career-seasonal, full-time.** The work schedule provides for at least 26 weeks (13 pay periods) of full-time work and up to 26 weeks (13 pay periods) of non-duty/non-pay time per year. It is possible that work time can be extended. When your services are not required due to lack of work, lack of funds, weather conditions or for other reasons, you will be placed in a non-work/non-pay status. You will have the option to continue your health coverage while in non-pay status. Non-pay time is expected to last 4 weeks between the months of November through March.

Schedule may involve weekend work or performance of duties before or after normal working hours. Travel in small planes, boats, and ATV and camping in the backcountry will be required. Government housing is not available. Must be at least 18 years of age. A valid driver's license is required.

The person hired may be converted to competitive service career or career conditional status after completing two years of continuous satisfactory service in a permanent position and meeting all regulatory requirements.

DUTIES: Maintenance Worker Leaders plan work based on issued work orders and lead small teams of maintenance workers and laborers to carry-out work assigned by the supervisor. Maintenance Worker Leaders at this level perform carpentry work, plumbing, painting, and electrical duties involved with maintenance, repair, restoration, rehabilitation and stabilization of historical and non-historic structures. They complete projects according to accepted trade standards, following verbal and written instructions, work orders, blueprints, building plans, sketches and building codes. Maintenance Worker Leaders use and maintain heavy mobile equipment, hand and power tools and other equipment associated with these trades.

Physical Requirements: is moderate to heavy, and requires occasional lifting or handling of objects or materials up to 50 pounds, unassisted, following proper lifting procedures to avoid injury. Frequently required to stand while working, climb ladders or scaffolding, and bend, stoop, climb, and work in awkward positions.

Working Conditions: Exposure to a variety of seasonal weather conditions while working outdoors (temperatures -40 to 90+ degrees). Subject to danger of falling from ladders or scaffolding. Exposure to dust, dirt, wind, and rain. May work with dangerous chemicals, paints, solvents, etc. May be exposed to electrical shocks and biting insects. Work may require the use of personal protective equipment (PPE). PPE is equipment used to protect the health of the employee, such as rubber gloves, mask, protective glasses, long sleeve shirt and long pants.

ELIGIBILITY TO APPLY: Any U.S. citizen who has acquired special knowledge or expertise regarding the natural or cultural resources of Lake Clark National Park and Preserve, by reason of having either lived or worked in or near the park. This level of knowledge would be acquired by having lived or worked in or near the park for at least 12 months, to include all four seasons. Short term residency is not qualifying as this would not provide the level of knowledge or expertise that is gained through experiencing the range of climatic conditions associated impacts on the resources.

Areas considered “near” Lake Clark National Park and Preserve are: Iliamna, Newhalen, Nondalton, Pedro Bay, McGrath, Tyonek, Dillingham, King Salmon, Chignik Lake, Chignik Bay, Naknek, Port Heiden, Togiak, Levelock, Koliganek, Igiugig, Ekwok, Egegik, Clark Points, Aleknagik, Perryville, Pilot Point, Manokotak, and New Stuyahok.

QUALIFICATION REQUIREMENTS: Qualifications will be determined by evaluating experience and education as described in the resume, particularly in the Knowledge, Skills, and Abilities listed below. All qualification requirements must be met by the closing date of this job posting.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs):

The answers to the following questions will help us to evaluate your qualifications to perform the duties of this position. Please note that only qualified applicants will be referred. It is important to provide detailed information about your experience, particularly in the following Knowledge, Skills and Abilities (KSAs). Describe experience (paid or unpaid), education, training, awards and self-development that show your level of experience related to each KSA.

To be considered for a maintenance worker position you must have two of the following trades: carpentry, plumbing, painting, electrical or cement/concrete finishing. They must be documented in your application package.

Use a separate sheet of paper with corresponding numbers for answers

1. Ability to do the work of a Maintenance Worker Leader, WL-4749-07, without more than normal supervision. (Screen out factor for position)

2. Knowledge of equipment assembly, installation, testing, and repairs related to carpentry, plumbing, painting, electrical, and concrete skills, especially in regards to back country with limited supplies and resources.

3. Knowledge of technical practices related to carpentry, plumbing, painting, electrical, and concrete skills.

4. Ability to use mechanical, electrical, and electronic measuring instruments (e.g., rules, scales, squares, gages, testers, indicators, test lights, ammeters, meggers, electrical meters, balancers, bridges, oscilloscopes, etc.)

5. Ability to interpret oral and written instructions and specifications, including drawings or plans, to complete work assignments.

6. Ability to operate equipment such as forklift, tractor, bobcat, and light trucks.

7. Ability to select and use proper materials of trade or line of work.

CONDITIONS OF EMPLOYMENT:

- Favorable suitability background investigation. Results of the investigation must be adjudicated **prior** to employment. This background investigation is initiated by the National Park Service after tentative hire selection has been made.
- Incumbent will operate a government vehicle and a valid driver's license is required.
- This is a drug testing designated position. You must receive negative results on a drug test prior to employment and will be subject to random testing. Drug testing will be initiated by the National Park Service after tentative hire selection has been made.
- This position requires wearing the National Park Service uniform. All employees are required to wear the uniform in accordance with guidelines, maintain personal appearance standards, and ensure proper conduct while in uniform. A uniform allowance is provided.
- All Federal employees are required by PL104-134 to have Federal payments made by direct deposit, also known as electronic fund transfer, for their Federal salary checks. Waivers from this requirement are extremely rare.
- Must be able to safely carry up to 50 pounds.
- You will be required to carry a firearm in performance of your duties. " Per the Lautenberg Amendment to 18 U.S.C.922(g)(9), effective September 30, 1996, applicants are ineligible for this position if at ANY time they have been convicted of a misdemeanor or felony crime of domestic violence, unless such conviction was expunged, set aside or the applicant received a pardon.
- Operation of motorized boats will be required for position. Selectee will receive appropriate training in motor boat operations.
- Occasional travel up to 14 days per month will be required.
- You will be subject to a two year trial (probationary) period.

HOW TO APPLY:

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete applications may result in non-referral of your application. Assistance and forms may be obtained from the park office at the address below or by calling 907-781-2110.

All applications must be postmarked or received in this office by the closing date of the announcement. If your application package is postmarked on the closing date it must be received in this office no later than 7 calendar days after the closing date. Hand delivered applications must be received by close of business on the closing date.

Mail or deliver the following required forms to:

Lake Clark National Park and Preserve Field Headquarters
ATTN: Liz Wilcox
1 Park Place, General Delivery
Port Alsworth, AK 99653

1. Resume that provides detailed information about your work experience. Also include the dates worked (for example, June 1, 2009 through August 15, 2010), the position title; and employer name for each period of employment.
2. Answers to the KSAs listed above (answers must also be supported in your resume).
3. Completed Eligibility Questionnaire (attached to the announcement)
4. Veterans Preference documents if claiming Veterans Preference (see below for documents) and the SF-15 if applicable.

It is the applicant's responsibility to provide documentation/proof of claimed status veterans preference, qualifications, and education. Applicants will not be solicited for further data if that provided is found to be inadequate, illegible, or incomplete.

Application materials will not be returned, therefore do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

We do not accept faxed or electronic resumes or applications, or applications mailed in postage paid government envelopes or through an internal government mail system.

If you make a false statement in any part of your application you may not be hired or you may be fired after you begin work; or you may be subject to fines, imprisonment or other disciplinary action.

VETERANS PREFERENCE: (for qualifying veterans): To receive Veterans Preference, your application package must include a copy of the DD-214, Military Discharge, that shows the type of discharge from service (usually the Member 4 copy), or Report of Separation from Active duty if separation was prior to July 1, 1979. If claiming 10-point veteran's preference, you must also provide a completed SF15 (www.opm.gov/forms) and verification documents listed on the SF15. If you are separated and do not have a DD214 yet you may use an official statement of service from your command that you have completed active service and are being discharged under honorable conditions, or provide other official documentation (e.g., documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions. You will not receive veteran's preference if you do not provide this documentation.

If you do not know whether you have preference, this link can assist you:
(www.dol.gov/elaws/vets/vetpref/m-service.htm)

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the park office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it

and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.

**ALASKA LOCAL HIRE
APPLICANT ELIGIBILITY QUESTIONNAIRE**
Maintenance Worker Leader WL-4749-07
LACL-19-001

This questionnaire provides information that is used to determine whether you meet the eligibility requirements for Local Hire. The completed eligibility questionnaire must be submitted with your application package for your application to be considered. The questions may be answered on a separate piece of paper but must clear and specifically answer the questions.

Please print your name and answer the following:

Your Name: _____ Email: _____

Eligibility Questions

1. Have you lived or worked in or near Lake Clark National Park and Preserve for at least 12 consecutive months (circle one)?
a. Yes
b. No

2. List the dates (month & year) that you live(d) or work(ed) in or near Lake Clark National Park and Preserve, and your physical address(es) during that time (for example Oct 2001 through September 2005, 411 Brown Bear Drive, King Salmon).

3. Describe your knowledge of the cultural and/or natural resources in or near Lake Clark National Park and Preserve and how you obtained it:

Applicant Certification:

I certify that the statements made on this application are true, correct and complete to the best of my knowledge. I understand that I may be asked to provide documentation to confirm my eligibility and that I will not be considered if it is found to be inaccurate.

Applicant signature

Date